

UNIVERSITY OF SZEGED FACULTY OF HEALTH SCIENCES
AND SOCIAL STUDIES

DEMONSTRATOR REGULATIONS



2017.

Effective: from the preparation and announcement of the demonstrator applications for the first semester of 2017/2018 academic year

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GENERAL REGULATIONS

1. §

(1) The aim of the demonstrator assignments is to enable students in all departments of the Faculty of Health Sciences and Social Studies of the University of Szeged to be directly involved in teaching, educational and scientific research work, and thus prepare them to perform their profession at a higher level.

(2) Conditions for submitting a Demonstrator Application:

For undergraduate students (BSc/BA):

A student may submit an application if they successfully completed at least 2 semesters, and

- a) the academic average was at least good in the two semesters before the application was submitted,
- b) from the announced subjects, the student passed the subject of their choice with an excellent (5) grade,
- c) has the skills needed to guide the work of smaller student communities.

For postgraduate students (MSc / MA):

A student may submit an application if they have successfully completed at least 1 semester, and

- a) the academic average was at least good in the semester preceding the submission of the application,
- b) has the skills needed to guide the work of smaller student communities.

(3) The demonstrator is employed by the Faculty of Health Sciences and Social Studies under a work assignment contract for a maximum period of 4 months. The educational unit announcing the call ranks the submitted applications, and the work assignment contract is signed based on this ranking.

(4) The Head of the Faculty may delegate their authority concerning demonstrators in whole or in part to the Vice Dean of Education.

(5) Demonstrator assignments may be awarded each year to a number of students determined by senior leaders of the Faculty.

(6)¹

(7) Demonstrators receive a commission fee for a maximum of 4 months per semester. The payment of the commission fee is done in one installment after the completion of the entire period, following verification of performance. The current amount of the commission fee is announced in the call for demonstrator positions.

(8) Holding a demonstrator assignment is considered an advantage in dormitory applications, in the ranking of candidates for the National Higher Education Scholarship, in foreign student exchange programmes, and in the allocation of training placements in Szeged.

¹ Amended by the Faculty Council decision No. 29/2019.(06.06.) ETSZK TH

ORDER OF THE DEMONSTRATOR MANDATE

2. §

- (1) Demonstrator assignments are awarded by application.
- (2) The call for demonstrator applications for the following semester is published on the Department/Section Notice Board and on the Faculty website at least 2 weeks before the end of the term of the previous semester. The deadline for the submission of applications is the Friday of the 3rd week of the examination period of the previous semester.
- (3) The Heads of the Departments/Sections submit their demonstrator needs for the following semester, the students' written applications who wish to receive demonstrator assignments, and their ranked proposal regarding the demonstrators to the Dean of the Faculty within 10 days after the application deadline. The decision is communicated in writing to the Departments/Sections and to the applicants.
- (4) The demonstrator's assignment is terminated upon expiration of the term of the assignment without any further notice.
- (5) The Head of the Faculty may terminate the assignment by taking into account the opinion of the Head of the Department/Section prior to the expiration of the mandate if
 - (a) the student commits a disciplinary offense,
 - (b) the demonstrator has performed the assignment negligently.
 The demonstrator and the employing Department/Section must be notified in writing about the revocation of the mandate.

PROVISIONS REGARDING THE WORK OF DEMONSTRATORS

3. §

- (1) The demonstrator is supervised and directed by the instructor or researcher designated by the Head of the Department/Section in accordance with the procedures established by the unit responsible for the degree programme.
- (2) Rights of the demonstrator:
 - a) may attend departmental or sectional conferences upon invitation of the Head of the Department/Section,
 - b) may participate in conferences, study tours with colleagues from the organizational unit,
 - c) may participate in the research work of the organizational unit, the work carried out here may be recognized – in addition to the demonstrative scholarship - with a special allowance by the instructor responsible for the subject,
 - d) may be involved in teaching activities under the guidance of the Head of the Educational unit or the instructor/researcher supervising their work.
- (3) The demonstrator may perform teaching duties in the following areas:
 - a) preparing practices and lectures,

- b) independently or partially independently leading practices, seminars in subjects, in which they have already passed an exam,
- c) assisting and supervising students' independent work,
- d) assisting with subject consultations, preparing practices, creating illustrative tools and materials.

(4) The demonstrator is not permitted to participate in the evaluation of student work.

(5) Duties of the demonstrator:

- a) Regularly attend the classes of the given subject or consult with the instructor or researcher supervising their work.
 - b) According to the instructor or researcher guiding their work, participate in the ongoing work of the organizational unit for an average² of 7 hours per week, based on the programme approved by the Head of Department/Section. Out of these, 4 hours a week must be spent in the direct departmental or sectional work. As part of this activity, if instructed by the instructor, the demonstrator assists students in their independent work, hold practice or lecture-supporting sessions outside regular classes twice a week for 45 minutes each, and publish the dates and the materials of the sessions on a platform accessible to students.
 - c) Depending on the decision of the Head of Department/Section, participate in the work of students engaged in the student scientific society in the Department/Section.
 - d) Assume responsibility for the equipment, instruments entrusted to them, and ensure compliance with occupational safety, fire protection and health protection regulations.
 - e) Demonstrator work does not exempt the student from fulfilling the requirements of other subjects (e.g., class attendance, etc.).
- (6) The Head of the Faculty may require both the demonstrator as well as the Department/Section employing the demonstrator to submit a report on the work performed after the expiration of the assignment.
- (7) The demonstrator's work is certified by the Head of the Department/Section through the issuance of a demonstration certificate.

FINAL PROVISIONS

4. §

1. These Regulations contain the consolidated text of the Demonstrator Regulations, which entered into force on 1 May 2017, along with the related amendments finalized and in effect as of 6 June 2019.
2. The amending provisions of the Demonstrator Regulations enter into force on 7 July 2019, following their adoption by the Faculty Council on 6 June 2019.

Szeged, 7 June 2019

Edina Berta Héderné PhD
Dean

² Amended by the Faculty Council decision No. 74/2017.(12.06.) ETSZK TH