

Please use one form per subject!

(Please read the instruction on the back side before filling in!)

Place and date of birth: Mother's name: Address:

DATE:..... SIGNATURE:.....

[illegible]

In case the request is denied partially or completely by the Credit Transfer Committee, legal remedy is possible. Requests for **legal remedy** must be addressed to the Dean of the Faculty of Health Sciences and Social Studies, USZ and submitted in the International Office (Szeged, Temesvári krt. 31. room Nr. 108) within 15 days from receiving the decision of the Committee.

Some useful information to the credit transfer request

1. Requests can be submitted for the whole study program.
2. Please use separate sheet for each course.
3. In case you want a course of 0 credit be accepted, please write the number of lessons of the course in the credit number column.
4. In case you want an Optional / Elective course of 0 credit be accepted, please write "Optional" after the name of the course. The Credit Transfer Board of the Faculty will decide on the credit number.
5. Attachments needed:
 - authorized/valid certificate of completion
 - authorized/valid course description (only if the course was not completed in the University of Szeged)
6. Please fill in the first 2 columns carefully and contact the Course Lecturer to fill in and sign the 3rd column.
7. *The credit transfer rules (from ACADEMIC AND EXAMINATION REGULATIONS OF THE UNIVERSITY OF SZEGED)*

10.1. The Faculty Credit Transfer Committee may, upon request, recognise prior learning as fulfilling certain curricular requirements by awarding credit for the fulfilment of these requirements. Recognition may not be refused by the committee if there is at least 75% compliance between the knowledge materials. The sources of the knowledge credited may be previously completed individual subjects, individual modules, whole training programmes, or knowledge acquired in other ways, while the credit recognition may be for individual subjects, groups of subjects, individual modules, or other learning requirements.

10.2. Credit recognition for a thesis seminar can only be awarded to a student who has been readmitted to the course.

10.3. The credit point for the subject to be replaced is the credit point for the relevant subject in the curriculum of the given degree programme, and the grade for the subject completed is taken as the grade; not having a five-level assessment or if more than one subject is taken, the grade is determined by the Credit Transfer Committee.

10.4. Credits and grades accepted by credit transfer on the basis of prior learning do not count towards the average for the semester. However, the only exception to this rule is that credits will be taken into account for the credit performance on which the reclassification is based, as provided in point 6.9(c)