



DATA PROCESSING INFORMATION



in connection with Graduation Ceremony 2023

This Data Processing Information is a summary of those information you need to know about how we will use and safeguard your personal data under General Data Protection Regulation (GDPR) during the Graduation Ceremony on the 10th of February 2023.

1. Who can you turn to?

The University of Szeged is the data controller for the data processing of Graduation Ceremony on the 10th of February 2023, but the concrete data processing is done through the following organizational unit.

University of Szeged Faculty of Health Sciences and Social Studies Dean's office

Name of contact person: Diána Kisföldi

Address: 6726 Szeged, Temesvári krt 31.

Phone: +36 (62)341-825

E-mail: kisfoldi.diana@szte.hu

Webpage: <http://www.etszk.u-szeged.hu/>

Name and contact details of the data protection officer: see point 11.1. of this Data Processing Information.

Please do not hesitate to contact us if you have any questions regarding data processing.

2. What are the main legal rules, which we use?

We inform you that your personal data will be processed by

- in compliance with Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC
- Act CXII of 2011 on the Right of Informational Self-Determination and Freedom of Information
- Act CCIV of 2011 on National Higher Education

3. Does University of Szeged have a Data Protection Code?

Yes. The Data Protection Code of the University of Szeged can be accessed here: <http://www.u-szeged.hu/szabalyzatok>

4. What data processing are we implementing?



DATA PROCESSING INFORMATION

in connection with Graduation Ceremony 2023



The following data processing takes place during taking individual image/video and mass records for marketing and PR purposes at ETSZK SZTE Graduation Ceremony and authorization to receive a gown.

4.1. Image and sound recording (video recording) for PR and marketing purposes

Please note that the programme will include image and sound (video) recordings, in the form of crowd shots and public appearances, as well as individualised (one-off) recordings.

Processing of data in connection with crowd recording and public appearances

According to Section 2:48 § Subsection (2) of Act V of 2013 on the Civil Code, the consent of the data subject shall not be required for recording his/her image and for the use of such a recording, if the recording was made of a crowd (mass recording) or of an appearance in public life. However, previous information should be given in these cases, so we fulfil the preliminary notification obligation to inform data subjects through this Data Processing Information, and through verbal information.

As the University of Szeged is dedicated to the protection and safety of all kinds of personal data, and the respect of privacy, we inform you that we use these recordings (mass recording or appearance in public life) to promote the event and for marketing purposes through the online and offline channels of the website of the University of Szeged, especially on the Faculty of Health Sciences and Social Studies website and on the social media channels (Facebook and Instagram).

Please note that you may exercise your right to object to a recording made in connection with a public performance or a public broadcast:

- via the contact person before the programme, or
- at the venue of the event, by notifying the event organisers,
so that the organisers can make the most effective arrangements to ensure that you are not included in the footage.

Data processing related to individualised (unique) recruitment

The legal basis for taking pictures/videos in an individualised form is your consent.

In all cases, we ask the person for consent concerned to the creation and use of individual images/videos taken in accordance with Paragraph 2:48 Subsection (1) of Act V of 2013 Civil Code.



DATA PROCESSING INFORMATION

in connection with Graduation Ceremony 2023



What kind of data?	Why do we add it?	What is the lawful basis of processing?	How long do we store it?
Name (first name and surname)	We record in order to identify the person	According to voluntary consent	Until the voluntary consent is withdrawn, in the absence of this, we will keep the images and related data for 1 year and then review the need for them. The contact person can be contacted for information on the outcome of the review.
First name and family name at birth			
E-mail address	Contact/consultation		

Voluntary consent may be withdrawn at any time. We inform you that the withdrawal of consent shall not affect the lawfulness of processing before the withdrawal. In the erasure request, we will ask you for the same information as you used to give consent (cf. table above).

The required data will be stored for a maximum of 30 days until the withdrawal (erasure) of the voluntary consent is completed. After that time, we will no longer store the revoked personal data or the erasure request.

The place of images of the Faculty of Health Sciences and Social Studies Graduation ceremony:

<https://uniszegedalumni.com/>

4.2. Authorization to receive the Graduation Gown

It is necessary to fill in the given form and provide the data if the graduation gown is taken over by an authorized person.

What kind of data?	Why do we add it?	What is the lawful	How long do we store it?
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DATA PROCESSING INFORMATION

in connection with Graduation Ceremony 2023



		basis of processing?	
Name of the authorizer (family and given name)	We record in order to identify the persons	Based on legitimate interest	Until the returning of the graduation gown, but no longer than for 1 month after the graduation ceremony
Birth place of the authorizer			
Mother's name of the authorizer			
Identity card number of the authorizer			
Address of the authorizer			
Name of the authorized person (family and given name)			
Birth place of the authorized person			
Mother's name of the authorized person			
Identity card number of the authorized person			
Address of the authorized person			
Name of the witnesses (family and given name)			
Birth place of the witnesses			
Mother's name of the witnesses			
Identity card number of the witnesses			
Address of the witnesses			

5. To whom is the data transferred?

Your personal data may be disclosed to the data controller named in section 1 of this Privacy Policy and to the recipients to whom your personal data is transferred or transmitted (collectively, recipients) in connection with the graduation ceremony of the University of Szeged.

5.1. Transfers within the organisation

We do not transfer data within the organisation for data related to the event, only the Faculty of Health Sciences and Social Studies of the University of Szeged holds your data.



DATA PROCESSING INFORMATION

in connection with Graduation Ceremony 2023



All University of Szeged departments are bound by the data protection regulations, and they pay particular attention to the principles of purpose limitation, fairness, transparency and data minimisation.

We do not give the data within the organization, only the Faculty of Health Sciences and Social Studies of the University of Szeged keeps your data.

5.2. Transfer of data outside the organization

In general, we do not transfer data related to the taking individual image/video for marketing and PR purposes at ETSZK SZTE Graduation Ceremony either inland or abroad.

We inform you that we provide data from Neptun to the Information System of Higher Education as the national central registration system, on the grounds of completing legal obligation [point c) paragraph (1) act 6 of GDPR] independently from the epidemiological emergency, in general.

The data we process about you will only be operated by persons designated by data controller as specified in point 1, for the purpose, lawful basis and the storage period specified in point 4. At the same time, we hereby indicate that mass shootings will be forwarded to Instagram and Facebook to increase the popularity of the event.

6. Do we resort to a data processor?

No, we do not resort to a data processor.

7. Do we collect information about you from another person?

No. We collect the information about you from you, and do not collect data from other sources.

8. Is there an automated decision making during data processing?

No.

9. What are the legal consequences for non-disclosure?



DATA PROCESSING INFORMATION

in connection with Graduation Ceremony 2023



If you do not provide information, no promotional photos will be taken of you and in the lack of an authorization, the graduation gown cannot be handed to the assigned person instead of the student.

10. What are your rights during the program?

You have the rights below for University of Szeged Faculty of Health Sciences and Social Studies Graduation Ceremony:

1. right to be informed – you have the right to ask for information on the processing of your personal data. We ensure your right to be informed by preparing and publishing this Data Processing Information.
2. right of access – you have the right to request personal information and a copy of the personal data we handle.
3. right to rectification – should you find inaccuracies in your personal data processed by us, you have the right to ask for rectification.
4. right to withdraw the voluntary consent, and the right to erasure – voluntary consent may be withdrawn at any time. We inform you that the withdrawal of consent shall not affect the lawfulness of processing before its withdrawal. If processing of data is based on your voluntary consent and there is no other lawful basis for data processing; or following the objection when the processing of data is based on the legitimate interests and there are no overriding legitimate grounds for the processing, then you can ask for the erasure of your personal data.
5. right to object – you have the right to object against data processing based on legitimate interest at any time.
6. right to restrict processing – you have the right to ask for the restriction of the processing of your personal data, e.g. after you find inaccuracies in your personal data, you can ask for restriction of processing while the data controller is checking the data, or e.g. exercise of legal claim.
7. right to data portability – in automated data processing, if data processing is based on voluntary consent or contract and you need your personal data, we will give your personal data processed to you.
8. right to legal remedy – every data subject has the right to legal remedy in case of an infringement.

11. What remedies can you make?

- 11.1. You can turn to the data protection officer (DPO) of the University of Szeged: **DR Dóra Lajkó**
Address: University of Szeged, Rector's Office, Data Protection Office



DATA PROCESSING INFORMATION

in connection with Graduation Ceremony 2023



H-6720 Szeged 13 Dugonics Square, 3rd floor, room 304

Phone: +36 (62) 342-376, +36 (62) 544-000/2376

Email: dpo@gmf.u-szeged.hu

11.2. You can lodge a complaint with the Hungarian National Authority for Data Protection and Freedom of Information:

Hungarian National Authority for Data Protection and Freedom of Information

Address: H-1055 Budapest, 9-11 Falk Miksa Street

Postal address: H-1363 Budapest, Box 9

Phone: +36 (1) 391-1400

E-mail: ugyfelszolgalat@naih.hu

11.3. You can turn to Court

Depending on the nature of the unlawful data processing you are experiencing, you may institute legal action, even against the Authority. You can find out about the possibilities, methods and forums for starting a lawsuit at the following website:

<https://birosag.hu/birosagi-szervezetek>

12. Does the University of Szeged have a DPO?

Yes. The contact details of the data protection officer (DPO) of the University of Szeged can be found in point 11.1. The DPO acts as a contact point between you and the controller.