



# **DATA PROCESSING INFORMATION**



in connection with enrolling for the Nurse BSc /  
Physiotherapist BSc study program

The purpose of this Data Processing Information is to alert you to our data processing during the enrolment for our Nurse BSc / Physiotherapist BSc study program.

## **1. Who can you turn to?**

The University of Szeged is the data controller for the data processing of the enrolment for our Nurse BSc / Physiotherapist BSc study program, but the concrete data processing is done through the following organizational unit.

### **University of Szeged**

**University of Szeged, Faculty of Health Sciences and Social Studies, Secretariat of International Programs (data controller organizational unit)**

Name of contact person: Csilla PRÓNAINÉ KÁLLÓ

Address: HU-6726 Szeged, Temesvári krt. 31.

Phone: +36 (62) 341-816

E-mail: [englishprograms@etszk.u-szeged.hu](mailto:englishprograms@etszk.u-szeged.hu)

Webpage: <http://www.etszk.u-szeged.hu>

Name and contact details of the data protection officer: see point 11.1. of this Data Processing Information.

## **2. What are the main legal rules?**

We inform you that your personal data will be processed by the University of Szeged as data controller

- in compliance with Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC
- and Act CXII of 2011 on the Right of Informational Self-Determination and Freedom of Information
- Nftv: Act CCIV of 2011 on National Higher Education

## **3. Does University of Szeged have a Data Protection Code?**

Yes. The Data Protection Code of the University of Szeged can be accessed here: <http://www.u-szeged.hu/szabalyzatok>

## **4. What data processing are we implementing?**

The following data processing takes place during enrolling for the Nurse BSc / Physiotherapist BSc study program– 1. registering the student's data in the official electronic academic system (NEPTUN), 2. Image recording

### **4.1. Registering the student's data in the official electronic academic system (NEPTUN)**



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| What kind of data?  | Why do we add it?                                   | What is the lawful basis of processing?   | How long do we store it? |
|---|---|---|--------------------------|
| SURNAME / FAMILY NAME   | Nftv: Act CCIV of 2011 on National Higher Education | GDPR, Article 6 (c) processing is necessary for compliance with a legal obligation to which the controller is subject | 5 years                  |
| GIVEN NAME  |   |   |                          |
| GENDER  |   |   |                          |
| DATE OF BIRTH   |   |   |                          |
| PLACE OF BIRTH (Town and Country)   |   |   |                          |
| MOTHER'S MAIDEN NAME  |   |   |                          |
| CITIZENSHIP   |   |   |                          |
| PERMANENT ADDRESS (Address in your home country)  |   |   |                          |
| TEMPORARY ADDRESS (Address in Szeged)   |   |   |                          |
| NOTIFICATION ADDRESS  |   |   |                          |
| RESIDENCE LEGAL TITLE   |   |   |                          |
| TRAINING PROGRAM  |   |   |                          |
| Data of residence permit in Hungary   |   |   |                          |
| PASSPORT No. / ID CARD No.  |   |   |                          |
| EMAIL ADDRESS   |   |   |                          |
| PHONE No.   |   |   |                          |
| Data of High school diploma   |   |   |                          |
| Data of Other educational documents being requirement of the admission to the above named study program |   |   |                          |

### 4. 2. Image recording



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In each case, we require the consent of the data subject to produce and use any individualized images, in accordance with Section 2:48 § Subsection (1) of Act 5 of 2013 on the Civil Code. We take the following information for identification when entering the voluntary consent.

| What kind of data?   | Why do we add it?        | What is the lawful basis of processing? | How long do we store it?                  |
|--|--------------------------|---|---|
| Name (first name, family name)   | To identify that person. | On consent.                             | Until the voluntary consent is withdrawn. |
| Birth name (first name, family name)                                       |                          |   |   |
| Mother's name (optional, if the name does not clearly identify the person) |                          |   |   |
| Signature of the data subject  |                          |   |   |

Voluntary consent may be withdrawn at any time. We inform you that the withdrawal of consent does not affect the legality of data processing before the withdrawal. In the erasure request, we will ask you for the same information as you used to give consent.

| What kind of data?   | Why do we add it?        | What is the lawful basis of processing? | How long do we store it?  |
|--|--------------------------|---|---|
| Name (first name, family name)   | To identify that person. | On consent.                             | Until voluntary consent withdrawal is completed (erasure) up to 30 days. After that time, we will no longer store your revoked personal data or your erasure request. |
| Birth name (first name, family name)                                       |                          |   |   |
| Mother's name (optional, if the name does not clearly identify the person) |                          |   |   |
| Signature of the data subject  |                          |   |   |

### 5. To whom is the data transferred?

#### 5.1. Giving over of data within the organization



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We give the data in 4.1. over to the University's Central Academic Directorate for legitimate interests purposes of work sharing within the organization.

We don't give the data over in 4.2.

### 5.2. Transfer of data outside the organization

The University of Szeged transfers the data to the National Higher Education Electronic System (company/person/etc.). The purpose of data transfer is: compulsory task and lawful, and lawful base is Nftv. Act CCIV of 2011 on National Higher Education

### **6. Do we resort to a data processor?**

No, we do not resort to a data processor.

### **7. Do we collect information about you from another person?**

No. We collect the information about you from you, and do not collect data from other sources.

### **8. Is there an automated decision making during data processing?**

No.

### **9. What are the legal consequences for non-disclosure?**

4.1. The Student is not eligible to start the study program.

4.2. Image recording is voluntary, there will be no adverse legal consequence for not providing it.

### **10. What are your rights during the program?**

You have the rights below for the enrolment for the Nurse BSc / Physiotherapist BSc study program:

1. right to be informed – you have the right to ask for information on the processing of your personal data.
2. right of access by the data subject – you have access to your personal data we process.
3. right to rectification – should you find inaccuracies in your personal data processed by us, you have the right to ask for rectification.
4. right to erasure – if processing of data is based on your voluntary consent and there is no other lawful basis for data processing and there are no overriding legitimate grounds for the processing, then you can ask for the erasure of your personal data.
5. right to object – you have the right to object against data processing based on legitimate interest at any time.
6. right to restrict processing – you have the right to ask for the restriction of the processing of your personal data, for example after you find inaccuracies in your personal data, you can ask for



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restriction of processing while the University of Szeged is checking the data, or exercise of legal claim.

7. right to data portability – in automated data processing, if data processing is based on voluntary consent or contract and you need your personal data, your personal data processed by us is given to you.

8. right to legal remedy – every data subject has the right to legal remedy in case of an infringement.

### **What remedies can you make?**

11.1. You can turn to the data protection officer (DPO) of the University of Szeged:

**Dr. Dóra Lajkó**

Address: University of Szeged, Rector's Office, Data Protection Office

H-6720 Szeged 13 Dugonics Square, 3rd floor, room 304

Phone: +36 (62) 342-376, +36 (62) 544-000/2376

Email: [dpo@gmf.u-szeged.hu](mailto:dpo@gmf.u-szeged.hu)

11.2. You can lodge a complaint with the Hungarian National Authority for Data Protection and Freedom of Information:

**Hungarian National Authority for Data Protection and Freedom of Information**

Address: 1125 Budapest, Szilágyi Erzsébet fasor 22/C

Phone: +36 (1) 391-1400

E-mail: [ugyfelszolgalat@naih.hu](mailto:ugyfelszolgalat@naih.hu)

11.3. You can turn to Court

Depending on the nature of the unlawful data processing you are experiencing, you may institute legal action, even against the Authority. You can find out about the possibilities, methods and forums for starting a lawsuit at the following website: <https://birosag.hu/birosagi-szervezetek>

### **11. Does the University of Szeged have a DPO?**

Yes. The contact details of the data protection officer (DPO) of the University of Szeged can be found in point 11.1. The DPO acts as a contact point between you and the controller. In connection with the enrolment for the Nurse BSc / Physiotherapist BSc study program the DPO also monitors compliance with legal requirements and our internal policies.