INFORMATION on the order of the exceptional exams granted by the Dean in the second semester of the academic year 2025/2026

The Academic and Examination Regulation of the University of Szeged says in 12.1:
"Any examinations outside the examination period may be authorized individually and on request by the head of the faculty as an exceptional permission."
In 14.1: *"The student has the right to retake his or her examination — if it was unsuccessful — within the same examination period.* ***The earliest the retake examination may take place is the third workday following the unsuccessful examination.****"*
In 14.2: *"An unsuccessful examination may be retaken* ***twice*** *in a given examination period, except for instances in which the student only has a single unsuccessful examination left in the given examination period, in which case — holding a permit issued by the academic office he or she may take a third retake examination."*
In 14.3: *"The total number of retake and repeated retake examinations allowed to be taken in the same subject is* ***five at most*** *for those students who have begun their studies in the academic year 2012/2013 or thereafter."*

In the second semester of the academic year 2025/2026 the period of exceptional exams granted by the Dean is **from 06 to 10 July, 2026**.

You can submit your request for exceptional exam from 29nd June 2026, 8:00 a.m. until 5th July 2026, 11:59 p.m.

Who can submit a request?

a) Those students who have only a single unsuccessful examination left from only I subject in the given examination period and got a grade „1" from it at least once.
b) Those students who had such special and exceptional circumstances (e.g.: a treatment in hospital, giving birth, a death of a close relative etc.) during the exam period that impeded taking successful exams from perhaps several subjects.

In the case of the point a) in the request it is necessary to give the reason in details. Enclosing proofs can be useful, but a favourable decision on the request can be made also in the lack of proofs.
In the case of the point b) the student has to enclose certificates giving proof about the circumstances mentioned in his / her request. However, despite enclosing the certificates a rejection decision may also be made.

The requests will be judged continuously and the students will be informed about the decisions via MODULO and Neptun.
The Dean will not support appeals being made against her decision, since the decisions will be made after thorough measuring and favourable decisions cannot be forced.

At the same time, according the Academic and Examination Regulation of the University of Szeged 22.6. the student has the right to appeal against the first instance decision, measure or failure of the Faculty within fifteen days of the notification. The decision of the first instance

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shall be final and enforceable if the student does not submit an appeal within the time limit, if the student has waived the right to submit an appeal or if the student has withdrawn the appeal. With regard to the procedural deadline, the first instance decision may be temporarily enforceable even before the expiry of the deadline for appeals, provided that the original status can be restored without legal prejudice (e.g. in the case of reclassification). The procedure for appeals is governed by the Regulations of the University of Szeged on the Procedure for Submitting and Examining Applications for Student Appeals.

The conditions of submitting the requests for exceptional exams:

1. The requests **should exclusively be submitted in MODULO** (Interfaculty forms / Request form directed at the Dean, subject: "Request for an exceptional examination outside the examination period")
2. In the period of exceptional exams, it is not permitted to retake a successful exam (in the hope of improving the grade).

The permission must be rejected in the following cases:

1. If the student has / had an unjustified absence from an exam of the requested subject in the given examination period.
2. If the student would have his / her first exam of the subject in the exceptional exam period.
3. In the case of point b) the student does not enclose a certificate to his/her request.

Szeged, 02 June, 2026

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